SECTION 1.a **"SCHOOL" Information**

INSTRUCTIONS: **COPY AND COMPLETE ONE FORM FOR EACH <u>SCHOOL</u>.**

Complete for each school currently owned and/or operated by the school district. Proposed new facilities that are funded should be treated as existing. Include all schools owned by the district, including those that are not in use or that may be leased to other entities. Administrative and other non-instructional support buildings should also be included. If a school consists of two or more buildings that are assigned different NJDOE school numbers but serves one student cohort, such as a school with a main building and an annex that collectively serves students in grades K-5, enter as one school using the main school number. If two or more separate schools are located on the same site and do not share any program spaces, they should be entered as separate schools. If they share program spaces, they should be entered as one school.

SCHOOL INFORMATION:

School Name: _____   NJDOE No. ☐ ☐ ☐

Description: _____
(optional) _____

Street Address: _____

City, State, ZIP: _____

Configuration: ☐ One building
(check box that applies best)   ☐ Two or more unconnected buildings; Same site *(excl. temporary facilities)*
☐ Annex Building; Non-contiguous site
☐ Select programs housed off main school site

Total Gross Square Footage: _____ *(exclude sq. ft. of temporary facilities)*

Site (acres): _____

Building Coverage (% of site): _____

F.E.S. Area Allowance: _____ gsf/student

Enter 125 gsf/student for grades PK-5, 134 gsf/student for grades 6-8, and 151 gsf/student for grades 9-12; Complete "Area Allowance Calculation" worksheet (downloadable from LRFP Project Website) to calculate weighted average area allowance for schools with other grade configurations that combine the different F.E.S. grade allowances.

CURRENT USAGE:

School Type: ☐ Early Childhood Center   ☐ High School
(based on current use or last use   ☐ Elementary School   ☐ Elementary/Middle/High School
before discontinued; if school type   ☐ Elementary/Middle School   ☐ Special Education School
is not listed, check school with   ☐ Middle School   ☐ Alternative School
most applicable grade levels   ☐ Middle/High School   ☐ Non-instructional
served)

GRADES HOUSED: *Check all grades housed in the school and applicable program(s).*

Program Type	PK	K	1	2	3	4	5	6	7	8	9	10	11	12
Early Childhood (1/2 day)	☐	☐	▪	▪	▪	▪	▪	▪	▪	▪	▪	▪	▪	▪
Early Childhood (full day)	☐	☐	▪	▪	▪	▪	▪	▪	▪	▪	▪	▪	▪	▪
Elementary	▪	▪	☐	☐	☐	☐	☐	☐	☐	☐	☐	▪	▪	▪
Middle	▪	▪	▪	☐	☐	☐	☐	☐	☐	☐	☐	☐	▪	▪
High	▪	▪	▪	▪	▪	▪	▪	☐	☐	☐	☐	☐	☐	☐
n/a	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

SECTION 1.a ■ "SECTION" Information

INSTRUCTIONS: COPY AND COMPLETE ONE FORM FOR EACH <u>SCHOOL</u> <u>SECTION</u>.

Divide each school or facility into section(s) if portions of the "school" vary as follows:
- ✓ Separate building
- ✓ Different construction date
- ✓ Large scale renovations
- ✓ Varying construction specifications
- ✓ Leased vs. owned
- ✓ Permanent vs. temporary
- ✓ Any other major consideration that results in different physical conditions of the facility

Designate "sections" on existing floor plans for reference. Do not identify different sections for educational reasons such as an elementary grade wing of a building or different size classrooms. *(These cases will be handled in the Room Inventory in Section 3.a.)*

School Name: _____

SECTION INFORMATION:

Section Name: _____

Description: _____
(optional) _____

Building Type: ☐ Permanent Structure
(check one)   ☐ Temporary Structure

Ownership: ☐ District-owned
(check one)   ☐ Leased

Use: ☐ Instructional *(all school functions, including main office and student services)*
(check one)   ☐ Administrative *(district only)*

Note: ☐ Student Services *(district only)*
"Instructional" is applicable for all ☐ Maintenance *(district only)*
school functions; Other categories ☐ Transportation *(district only)*
pertain to non-instructional district ☐ Storage/Warehouse *(district only)*
level functions. ☐ Food Service *(district only)*
  ☐ Staff Development/Training *(district only)*
  ☐ Athletics *(district only)*
  ☐ Undeveloped Land
  ☐ Multi-use non-instructional *(district only)*
  ☐ Not in use

Year Constructed: _____

Number of Stories: _____

Total Gross Square Footage: _____